



Election to the Board of Directors 2024

NOTICE OF ANNUAL GENERAL MEETING AND CALL FOR NOMINATIONS

In accordance with the Bylaws of the Stittsville Business Association, notice is hereby given of the Annual General Meeting (AGM) to be held at **7:00 p.m. on Tuesday, March 19th, 2024** at **Napoli's Cafe** located at **1300 Stittsville Main Street, Stittsville**.

This is the call for Nominations to the Board of Directors. There are 8 seats available on the board this year. The Nomination Form and Application for Directorship is attached for your convenience. Members are encouraged to participate in the election process. **The nominations must be seconded by a member of the association.**

The following positions are open for nomination:

- President
- Vice-President
- Secretary
- Treasurer
- Chair of Event Planning Committee
- Chair of Membership Experience Committee
- Chair of Community Relations Committee
- Chair of Membership Recruitment Committee

IMPORTANT: MEMBER VOTING INFORMATION

1. Only current voting members of the Stittsville Business Association are eligible to stand for election or vote for the Board of Directors as determined by the organization's membership list as of March 1, 2024.
2. Members will exercise their voting privilege at the Annual General Meeting being held on March 19th, 2024.
3. **Deadline for nominations** to the Board from the membership must be received by **11:59 PM on Sunday, March 10th, 2024**. The Nomination form and Application for Directorship is attached. Nominations from the floor will not be accepted and nominations received after the deadline will not be accepted for presentation to the general membership. **The nominations must be seconded by a member of the association.**



NOMINATION FORM

We, being members of the Stittsville Business Association, hereby nominate _____ for the position of _____ on the Stittsville Business Association Board of Directors, as of the close of the Annual General Meeting to be held at **7:00 p.m. on Tuesday, March 19th, 2024 at Napoli's Cafe located at 1300 Stittsville Main Street, Stittsville.**

Each nominee must have two members in good standing (as of March 1, 2024) nominate them. **The deadline for nominations is 11:59 PM on Sunday, March 10th, 2024.**

| Name of Nominator (Please Print) | Date Signed | Signature of Nominator |
|----------------------------------|-------------|------------------------|
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Nominee's consent:

I hereby consent to be nominated for the position on the Board of the Stittsville Business Association and declare I am qualified to hold the position in accordance with the Constitution and Bylaws of the Stittsville Business Association.

Name: (Please print) _____

Address: _____

Phone Number: _____

Signature: _____

Email: _____

Date signed: _____



**APPLICATION FOR DIRECTORSHIP FOR THE
STITTSVILLE BUSINESS ASSOCIATION**

Name: _____

Mailing Address: _____

Phone numbers: (Work) _____ (Personal) _____

Email address: _____

- I am a member in good standing with the Association (as of March 1, 2024): Yes No
- I am prepared to attend 75% of the monthly meetings with the Board of Directors: Yes No
- I will commit to volunteering 10 or more hours of my time a month: Yes No
- Have you held a Board of Director position with another organization? Yes No
(If so, please describe briefly)

Briefly describe why you are interested in a Director position with the Stittsville Business Association:

Briefly describe any ability and/or skills you can contribute to the governance of the Stittsville Business Association:



Provide a (maximum) 250-word bio that will be published as part of the election package that goes to the members. We also request a head/shoulders photograph for the election package both to be included with this nomination form and your application for Directorship.

Please submit the Nomination form and Application for Directorship by 11:59 PM on Sunday, March 10th, 2024. Email your completed Nomination form and Application for Directorship to: info@stittsvilleba.ca or submit by mail to: c/o Stittsville Business Association PO Box 381 Stittsville PO Main, ON K2S1A5

NOMINEE'S BIOGRAPHY (Maximum 250 words. Please include a head/shoulders photo)